

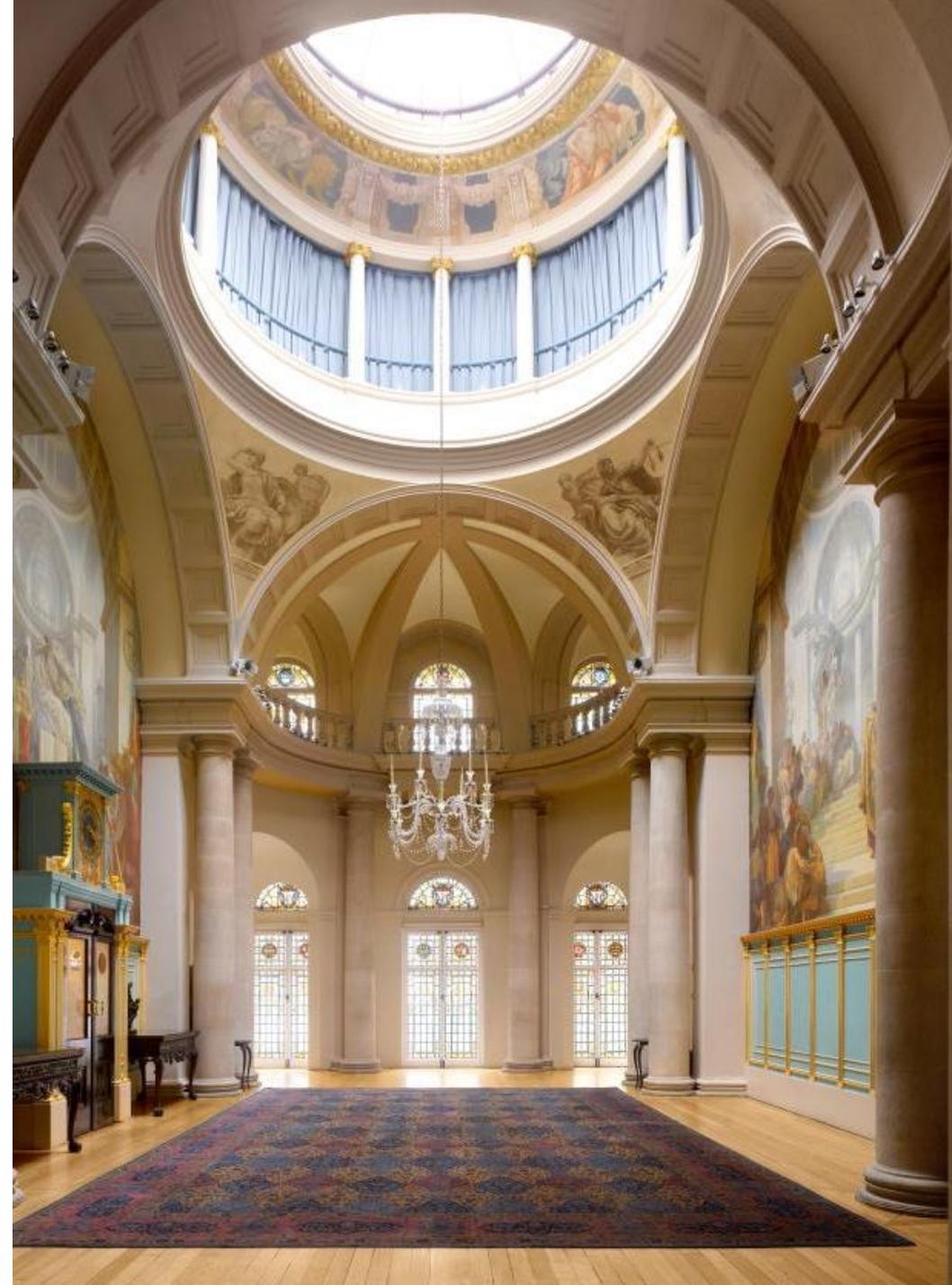
# Welcome back to One Moorgate Place

Our COVID Secure Strategy is in place.

At One Moorgate Place we understand your first priority when organising an event at our venue is the health and wellbeing of your clients and delegates.

We are committed to reassuring you and keeping everyone safe. With the new hygiene measures in place, you can relax in the knowledge that you and your guests are in secure hands. We have carefully crafted a range of new safety measures to make sure every moment of your event is a safe one to enjoy.

We will continue to monitor and act on advice from the UK Government, Public Health England and the World Health Organisation, regarding precautions on COVID-19 and we will adjust the control within our safety strategy accordingly.



# Enhanced Cleaning & Personal Hygiene

- 1 We have introduced an increased frequency of cleaning, paying close attention to high contact areas such as door handles and handrails
- 2 Our heightened cleaning procedures create a safe environment. Hygiene stations with hand sanitiser have been placed around the venue for customers and team members to use, notable at entry and exit points
- 3 Appropriate personal protective equipment (PPE) has been issued to all team members to ensure their safety as well as that of our clients
- 4 With appropriate signage around the venue our teams and guests will be reminded to practice safe hygiene measures at all times
- 5 Our venue will be audited and accredited by Navitas (an independent health and safety consultancy with over 30 years of experience) for compliance in line with our secure safety strategy



# Trained Team Members

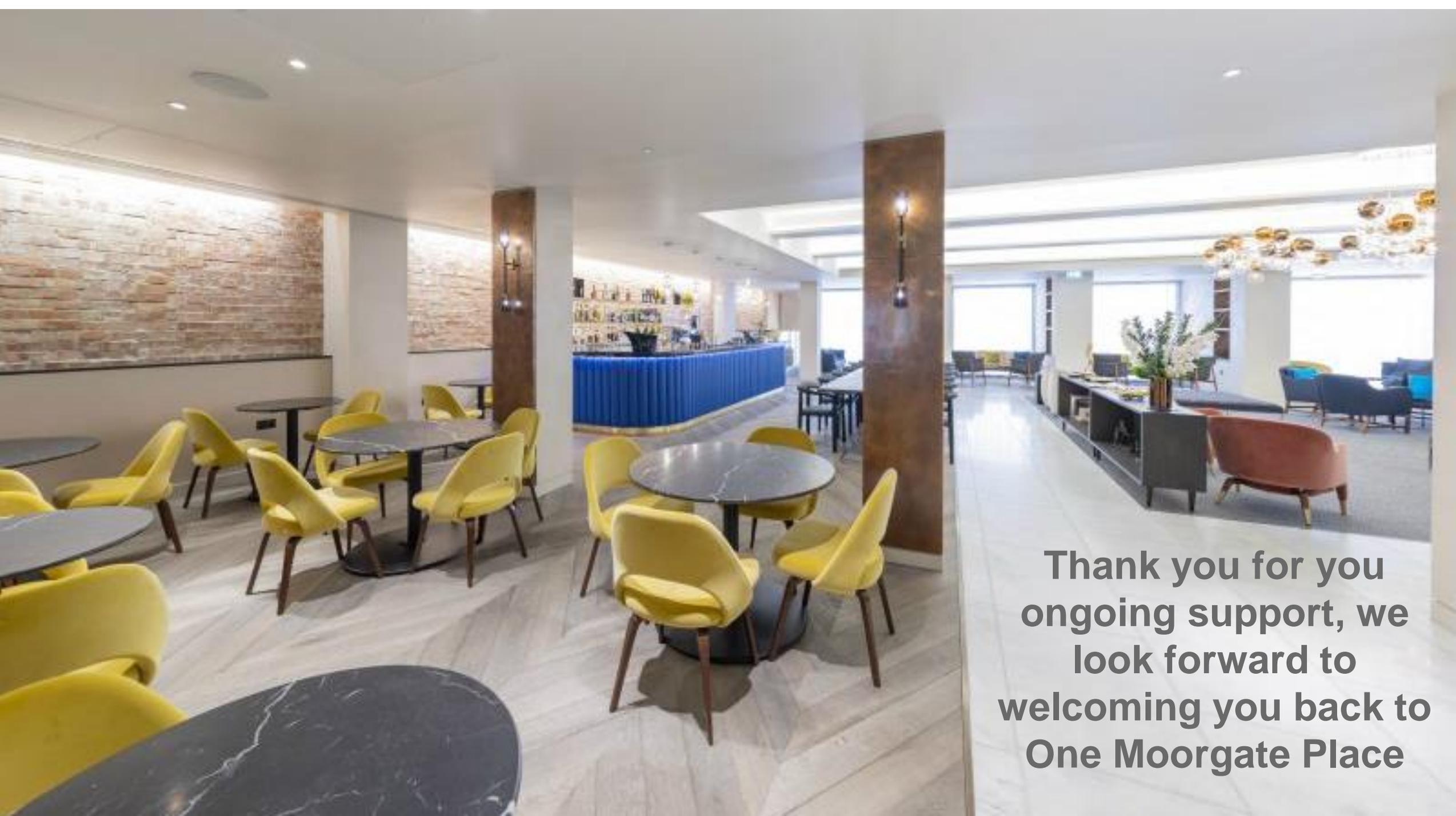
- 1 All our returning team members are required to complete enhanced training regarding our safety strategy and a 'Fitness to Work' declaration
- 2 Our managers hold daily briefings to communicate updates to our safety strategy
- 3 Our team members are encouraged to provide feedback to their managers on any safety issues that may affect our teams or our guests
- 4 To ensure our colleagues are working in a safe and pleasant environment, we take as much care back of-house as in our public areas when it comes to our cleaning and safety procedures. There are robust social distancing measures in place, as well as smart shift rotations from all members of our team
- 5 Team members will wear personal protective equipment (PPE) when necessary





# Robust Management

- 1 Our venue has a dedicated COVID-19 safety champion
- 2 A COVID-Secure Risk Assessment has been implemented at our venue and we are following Government guidance, as and when it is issued
- 3 There is a robust and heightened cleaning procedure in place for all public areas, particularly at peak times
- 4 Our colleagues are fully trained in our wellbeing programme and safety measures, and wear PPE when necessary
- 5 Our dedicated Events Manager will be on hand to help plan and execute your event, is well versed with our strategy and will be able to answer any questions you may have



**Thank you for your ongoing support, we look forward to welcoming you back to One Moorgate Place**